**UTICA AGING SERVICES COMMISSON**

**September 10, 2025**

Notice of this meeting was given in advance by the Village Clerk’s posting in three designated places, and advance notification of the committee by email. The Open Meetings Act is posted on the bulletin board in the Senior Center.

**PRESENT:** Pat Koch (Chairperson), Cortney Williams (Manager), Jim Swanson, Jody Wiemer, Lyn Hemphill, Sandi Swanson, Becky Sandman, and Ken Baack

**ABSENT:** Ron Erks, Diane Steinhausen, Bob Brauer

**GUESTS:** Lyle Lurz and Randy Steinhausen

Pat opened the meeting at 12:34 pm.

The minutes from the August 13, 2025 meeting were discussed. Becky moved to accept the minutes as written. Sandi seconded the motion. Motion carried.

The August Manager’s Report was given by Cortney:

* The Center was open 17 days in August. (Tues. & Thurs. mornings included.)
* 261 congregate approved meals were served.
* 14 home delivered meals that qualified as home-delivered congregate meals were served.
* 21 to-go meals that qualified as congregate meals were served.
* 16 meals that were non-approved as congregate meals were served (eat-in guests under age 60).
* 3 to-go meals were non-approved as congregate (under age 60)
* 315 total senior meals were served.
* 188 exercise units represented 20 people doing exercises. Exercise room use was 153 units and chair yoga were 35 units.
* 7 blood pressure checks were reported.
* 300 social units represent 45 people participating in games & activities.
* 150 or more newsletters with monthly menus & programs were distributed.
* 97 volunteer hours were provided at the Senior Center during regular meal days (an average of 6 volunteers per meal day).
* August activities were: “Ark Encounter” presentation, “Dementia Presentation” by Lori Gressley/Ridgewood, “The Early Years” interviews, “Wheel of Fortune”, “Easy to Make Birthday Cards” with Cortney, “Share Something Handed Down to You/Made for You”, “Cornhole” and “BINGO” with Stacey from Kinship.
* The nutrition lesson was “Eating Safe After a Power Outage”
* Chair Yoga classes held on most Wednesday and Friday afternoons beginning at 12:00.
* Lyle and Cortney attended the August Village Board Meeting.
* Rentals Scheduled: Sept. 20, 2025

Dec. 25, 2025

May 16, 2026

May 23, 2026

July 12, 2026

* Cortney stated that the State is 5 months behind on reimbursements. (70 cents per meal)

**FINANCIAL REPORT**

Income: Meal donations $ 1,942.00

Fund-raising Potato bake profit 5.00

Other donations 0.00

Rental income 0.00

t-shirt donations 0.00

Museum donations 0.00

USDA reimbursement payment 0.00

CD/Savings interest 0.00

Bank Account Interest 12.18

State/Federal Payment 0.00

Memorials (Pat Janes) 0.00

Miscellaneous 0.00

August income $ 1,959.18

Expenses: Pac-N-Save, meals $1,869.53

Raw Food 660.68

Supplies-office/printer ink 7.42

Supplies-kitchen 5.09

Postage 0.00

Activities 173.84

Mileage, pickup/deliver meals 122.50

Office Equipment 245.00

New Purchases (Equipment) 0.00

Payroll wages (cleaning/maint.) 266.25

Payroll taxes (cleaning/maint.) 20.37

Miscellaneous: (consulting fee/Diane L.) 60.00

Utilities and trash p/u 522.22

August expenses $3,952.90

Resulting in a Net Loss of **$1,993.72**

Rita reported the ending balance in the Village’s Account as of 8-31-2025:

$ 24,808.63 Village’s Revolving Fund

685.98 Debit card account

2,000.29 Gift Trust/Aging Services account

$ 27,494.90

72,929.44 CD’s

$100,424.34 TOTAL ASSETS

Lyn made a motion to accept the Manager’s Report. Sandi seconded the motion. Motion carried.

**OLD BUSINESS**

1. July Potato Bake Report

Cortney reported that 246 people attended. We raised $3,518.21.

1. Museum Update

Lyn and Jody reported that the popcorn machine is now located at the

Senior Center. Some displays have been rearranged and a new display

about dog racing in Utica has been created. They are currently researching when the theatre in Utica changed from the “Jewel Theatre” to the “Empire Theatre.”

1. Flag Pole Update

Members of the Seward Kiwanis came today and are planning to return next Wednesday, September 17th to install the flag pole.

1. Bank CD Renewal Update

Bob and Jody went to First Bank of Utica and after viewing the current interest rates, it was decided to let the CD’s renew at the current rate.

Nothing needs to be done.

**NEW BUSINESS**

1. Sunday Night Sundaes

Everything has been ordered through Centennial Market. Jody will pick up the items on Sept. 27th. Board members are encouraged to attend and we will work together to make it a social event for our community. Byron will grill.

1. Update on Water Softener

On 8/26 Culligan removed the recently installed Select Plus 1” Softener with a Commercial 1.5” HE unit. Lyle explained that with the volume of water used, we just didn’t have enough water pressure. The charge was $300.

1. October Potato Bake date

October 12th will be the next potato bake. Sign up sheets were circulated.

1. Aging Commission Board Members 2026

Pat explained that Lyn, Diane, Becky and Sandi are eligible for re-election for another 2 year term. Becky shared the following regarding terms for current members:

Pat Koch……………..…began in 2021

Becky Sandman…..….began in 2022 (replacing Don Sandman)

Sandi Swanson……....began in 2022 (after finishing LaVern Stuhr’s term)

Ken Baack………..…...began in 2023 (replacing Glenn Luebbe)

Ron Erks………………..began in 2023 (replacing Jim Bulgrin)

Diane Steinhausen….began in 2024 (replacing Jody Wiemer)

Lyn Hemphill………..…began in 2024 (replacing Linda Springer)

Bob Brauer……….…....began in 2025 (replacing Don Rut)

Jody Wiemer………..…began in 2025 (replacing Karon Rodgers)

Jim Swanson………....Village Board Representative

1. Possible Need of New Desktop Computer due to Windows 11

Pat and Cortney spoke with our computer consultant David Loung

for his recommendation regarding the situation that after October 14, 2025 Windows 10 will no longer update. He did not advise purchasing a new computer since our 2018 computer is working fine. He recommended after October 14th, we could purchase the Windows 10 update for approximately $80 a year. The board decided to contact him for this update in October.

1. How important is it that we continue using federal funding to operate our Senior Center?

Lyn wanted more information about the value of utilizing this funding. Becky stated that we receive $6,000 plus 70 cents per qualifying meals. Randy informed the board that Utica currently has no representation on the Seward County Aging Services Board. Pat will talk to Diane Lurz to see if she would be interested in representing Utica in the future.

It was recommended that we could invite Allison to come and explain more about the funding that the Senior Center receives.

**Public Comments**

Food Truck

The food truck will be at the parking lot across from the Fire Department from

2:00-3:00 pm on Thursday, September 18th.

The next meeting will be **October 8, 2025 at 12:30** at the Senior Center.

A motion to adjourn was made by Lyn and seconded by Jody. Motion carried.

The meeting adjourned at 1:15 pm.

Respectfully submitted,

Jody Wiemer (secretary)